



**Constellation Schools**  
**Madison Community Elementary**

*"The Right Choice for Parents and a Real Chance for Children!"*



July 5th, 2023

**Dear Madison Community Elementary Families:**

I hope that you have had a wonderful summer and are now ready to head back to school. I have listed some important dates below. We have an exciting year planned for our students. Please take a moment to read the welcome packet. Your teachers will not return to school until August 14th, 2023. So you will begin to hear from them soon.

**Educational Philosophy at Madison**

I believe that kids come first, and we must work together to allow our children to be as successful as possible. I value our teachers as they are the heroes that nurture and educate our children everyday. I believe that every child can learn and every child brings his or her unique style of learning to the classroom. I encourage our teachers to tap into the students' skills and talents and develop them into strong, engaged learners. I have an open door policy. Should you want to talk or discuss something, you can always reach me via email, or phone. You will find me in the classrooms supporting teachers and setting high expectations for learning. We believe in addressing the whole child when teaching them. That includes nurturing their academic learning, their social emotional learning, and their talents. I look forward to a successful school year,

**Important Dates**

**Aug 7th& 8th:**

We are planning our Kinder Kamp for our new incoming Kindergarteners that are registered at Madison Community Elementary. This is where students come to school before everyone else to meet their teacher and experience what school will be like once they start Kindergarten for the first time. We are hoping to host Kinder Kamp the week of August 7th. Please stay tuned for more to come on this event.

**August 9th:**

New teachers- Inservice and Training

**August 14th:**

All teachers will be back hard at work for Professional Development and classroom set up.

**August 22nd: Open House 1:00pm-5:00pm**

**August 23rd:**

**The first day of school for everyone.**

*(Let all of your friends and family know about Madison as we are registering new students while seats are available!)*

Sincerely,

*Yolanda Rodriguez*

Yolanda Rodriguez

Principal

Madison Community Elementary

[rodriguez.yolanda@constellationschools.com](mailto:rodriguez.yolanda@constellationschools.com)



# Constellation Schools Madison Community Elementary

*"The Right Choice for Parents and a Real Chance for Children!"*



July 22nd, 2022

## Estimadas familias de la Escuela Primaria Madison Community:

Espero que hayan tenido un verano maravilloso y que ahora estén listos para regresar a la escuela. He enumerado algunas fechas importantes a continuación. Tenemos un año maravilloso planeado para nuestros estudiantes. Tómese un momento para leer el paquete de bienvenida. Sus maestros no regresarán a la escuela hasta el 14 de agosto de 2023. Pronto comenzará a tener noticias de ellos.

### Filosofía Educativa en Madison

Creo que los niños son lo primero, y debemos trabajar juntos para permitir que nuestros hijos tengan el mayor éxito posible. Valoro a nuestros maestros ya que son los héroes que nutren y educan a nuestros niños todos los días. Creo que cada niño puede aprender y cada niño aporta su estilo único de aprendizaje. Ánimo a nuestros maestros a aprovechar las habilidades y talentos de los estudiantes y convertirlos en estudiantes fuertes y comprometidos. Tengo una política de puertas abiertas. Si desea hablar o discutir algo, siempre puede comunicarse conmigo por email o por teléfono. Me encontrará en las aulas apoyando a los maestros y estableciendo altas expectativas de aprendizaje. Creemos en abordar al niño en su totalidad al enseñarles. Eso incluye nutrir su aprendizaje académico, su aprendizaje socioemocional y sus talentos. Espero tener un año escolar productivo y exitoso.

### Fechas Importantes

#### 7 y 8 de agosto:

Estamos planeando nuestro Kinder Camp para nuestros nuevos estudiantes de kindergarten que están registrados en Madison Community Elementary. Aquí es donde los estudiantes vienen a la escuela antes que los demás para conocer a su maestro y experimentar cómo será la escuela. Esperamos ser anfitriones de Kinder Kamp la semana del 7 de agosto. Estén atentos para más información sobre este evento.

#### 9 de agosto:

Nuevos maestros- En servicio y Capacitación

#### 14 de agosto:

Todos los maestros volverán a trabajar arduamente para el desarrollo profesional y la configuración del aula.

**22 de agosto:** Noche de reunión de padres de 1:00pm a 5:00pm

**23 de agosto:** El primer día de clases para todos. (¡Infórmeles a todos sus amigos y familiares sobre Madison ya que estamos registrando nuevos estudiantes mientras haya asientos disponibles!)

Sinceramente,

*Yolanda Rodriguez*  
Yolanda Rodriguez

Principal

Madison Community Elementary

[rodriguez.yolanda@constellationschools.com](mailto:rodriguez.yolanda@constellationschools.com)

# WELCOME BACK!



2023 - 2024

**School Contact Information:**

**Phone:** 216-651-5212

**Fax:** 216-651-9040

**Address:** 2015 W. 95th St. - Cleveland, Oh - 44102

**Website:** [www.constellationschools.com](http://www.constellationschools.com)

# Madison Mustangs

**Welcome to Madison Community Elementary, home of the Mustangs!**

**We are delighted that you have selected our school to service your child's educational needs! We are in for an exciting school year.**

**This packet includes important information that you will want to reference throughout the school year.**

## From the Principal...

**Building Principal:** Welcome to Madison Community Elementary! My name is Yolanda Rodriguez, Building Principal of Madison Community Elementary School. I have been an educator for 25 years and a Principal for 10 years. I have had experience at all levels (elementary, middle and high school). I love learning and teaching and I strongly believe that it takes a village to raise a child.



### My Educational Philosophy

I believe that kids come first, and we must work together to allow our children to be as successful as possible. I value our teachers as they are the heroes that nurture and educate our children everyday. I believe that every child can learn and every child brings his or her unique style of learning to the classroom. I encourage our teachers to tap into the students skills and talents and develop them into strong, engaged learners. I have an open door policy. Should you want to talk or discuss something, you can always reach me via email, or phone. You will find me in the classrooms supporting teachers and setting high expectations for learning. I look forward to meeting everyone. Be sure to connect with me and the rest of the Madison crew on the Classroom Dojo phone app! Our Communication will be crucial this school year to ensure the success of our students. I look forward to working with the dedicated families of Madison!

*Yolanda Rodriguez*

**Email: [rodriguez.yolanda@constellationschools.com](mailto:rodriguez.yolanda@constellationschools.com)**

**Phone: 216-651-5212 ext 65100**

## Meet the Administrative Assistant...

### Mrs. Linda



**School Admin:** This is my 6th year at Madison and I have gotten to know a lot of students and parents in the last couple years, I am excited to see them all returning again this year. If you need anything I am here to help anyway I can please reach out via e-mail

[cox.linda@constellationschools.com](mailto:cox.linda@constellationschools.com) or call me at the office @ 216-651-5212. I am looking forward to an awesome year here at Madison.

### Madison's Mission

**We are a team of educators, working in harmony, to provide an excellent education built on the foundation of character education for lifelong success.**

### Madison's Values & Vision



**We specifically value relationships and communication.**

#### **Our vision for relationships:**

- **Decision making around the whole student.**
- **Demonstrate empathy in all interactions.**

#### **Our vision for communication:**

- **Communicate effectively with all stakeholders.**
- **Remain open-minded and speak positively.**

### The Mustang Mentality

**As we enter the 2022-2023 school year, we want to share with you our Mustang Mentality. These are the expectations we hold each of our students to during the day. We ask that all of our students are **respectful, responsible, and ready** with everything they do. The Mustang Mentality are positive behavior characteristics that can be practiced across all learning settings.**

# Character Education

To align with our mission and values, we explicitly teach seven learnable habits (character education) proven to translate to post-secondary success.

As educators and role models, part of student learning comes from watching the adults closest to them interact. It's important that we know and embed these habits into our own daily interactions.

1. **SELF-CONTROL:** Mustangs know how the brain reacts to stress and will regulate emotions by walking away and using our deep breathing strategy.
2. **CURIOSITY:** Mustangs seek a trusted adult to collaborate with or Mustangs find a resource to use when they don't understand why something happened.
3. **SOCIAL INTELLIGENCE:** Mustangs value relationships. When conflicted they will meet in private and listen to each other.
4. **GRIT:** Mustangs outwork the competition. They are taught to set and monitor SMART goals often using the MAP or TBT data.
5. **OPTIMISM:** Mustangs have a growth mindset. They will meet to discuss problems and how they can find opportunities within the problem.
6. **ZEST:** Mustangs support their friends by actively cheering and celebrating during assemblies and group gatherings.
7. **GRATITUDE:** Mustangs appreciate others through recognition and use of kind words.



## Open House

**Open House will be held on Tuesday August 22st, from 1:00pm-5:00pm. Come in and meet the teachers.  
You don't want to miss it!**

## Forms

**Don't forget to complete any forms needed before September 1st, 2023. If you need assistance with this process, please call Ms. Linda in our main office! We are happy to help.**

# Return to School

## School Hours

<b>Doors Open for Breakfast</b>	<b>School Starts School Ends</b>
<b>8:00am</b>	<b>8:15am 3:15pm</b>

## Instruction, Assignments, and Grades

### Instruction:

Constellation Schools provides every child an opportunity to obtain an excellent education built on a foundation of character education for lifelong success. We pledge to use research-based instructional strategies to create an exceptional learning community characterized by high expectations and academic excellence.

### Assignments/Grade:

Assignments are to be completed by the due date. All student assignments will be graded traditionally and count towards their overall grade for that class or content area. Assignments that are late or incomplete will have an impact on overall grade.

## Attendance

**Students are expected to be in attendance each day. In December 2016, the Ohio General Assembly passed House Bill 410 to encourage and support a preventative approach to excessive absences and truancy. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance. The district will utilize a continuum of strategies to reduce student absence including, but not limited to:**

**Notification of student absence to the parent or guardian; Development and implementation of an absence intervention plan, which may include supportive services for students and families; Counseling; Parent education and parenting programs; Mediation; Intervention programs available through juvenile authorities; and Referral for truancy, if applicable.**

## Child Illness or Absences

According to the Ohio law, any student who is absent from school for more than 30 consecutive hours, 42 hours a month, or 72 hours within a year without a legitimate excuse, is considered to be "habitual truant" and the school is required to intervene.

### Calling a child off sick?

You must call the main office to call your child off sick. Voice messages are acceptable. Call us at:

**(216) 651-5212**

24 hours a day, 7 days a week!

### How many sick days? Do I need a doctor's note?

Please be careful on how many days your child misses. You'll have three days to provide a doctor's note; otherwise, it'll be marked as unexcused. We will keep it on file and it will be helpful when reviewing documents. Without phone calls and or notes, we may be required to intervene. See the guidelines above.



# The Mustang Mentality

**As we enter the school year, we want to share with you our Mustang Mentality. These are the expectations we hold each of our students to during the day. We ask that all of our students are respectful, responsible, and ready with everything they do. As the school year begins, the Mustang Mentality are positive behavior characteristics that can be practiced each and every day.**

<b>Mustang Mentality</b> 			
<b>“Be Respectful, Be Responsible and Be Ready!”</b>			
	<b>#1 Be Respectful.</b>	<b>#2 Be Responsible.</b>	<b>#3 Be Ready.</b>
<b>In Class...</b>	<ul style="list-style-type: none"> <li>• Treat others how you wish to be treated.</li> </ul>	<ul style="list-style-type: none"> <li>• Do the right thing, follow adult directions.</li> </ul>	<ul style="list-style-type: none"> <li>• Come to class prepared to learn.</li> </ul>
<b>In Hallway...</b>	<ul style="list-style-type: none"> <li>• Stay quiet.</li> </ul>	<ul style="list-style-type: none"> <li>• Walk on the right.</li> </ul>	<ul style="list-style-type: none"> <li>• Eyes forward.</li> </ul>
<b>In Bathroom...</b>	<ul style="list-style-type: none"> <li>• Mind your manners.</li> </ul>	<ul style="list-style-type: none"> <li>• Wash hands.</li> </ul>	<ul style="list-style-type: none"> <li>• Right back to class!</li> </ul>
<b>In Lunch...</b>	<ul style="list-style-type: none"> <li>• Eat your food only!</li> <li>• Talk quietly with neighbors.</li> </ul>	<ul style="list-style-type: none"> <li>• Clean up after yourself.</li> <li>• Stay seated at all times.</li> </ul>	<ul style="list-style-type: none"> <li>• Line up quietly and wait your turn.</li> </ul>
<b>Guest Teacher...</b>	<ul style="list-style-type: none"> <li>• Listen and be kind.</li> </ul>	<ul style="list-style-type: none"> <li>• Do your work.</li> </ul>	<ul style="list-style-type: none"> <li>• Come prepared.</li> </ul>
<b>With Laptops...</b>	<ul style="list-style-type: none"> <li>• Handle with care.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow the rules.</li> </ul>	<ul style="list-style-type: none"> <li>• Charged up.</li> </ul>
<b>At Dismissal...</b>	<ul style="list-style-type: none"> <li>• Be completely quiet.</li> </ul>	<ul style="list-style-type: none"> <li>• Listen for your name.</li> </ul>	<ul style="list-style-type: none"> <li>• Have all your stuff.</li> </ul>

<b>Minor Infraction</b>	<b>Major Infraction</b>	<b>Mustang Money</b>
<ul style="list-style-type: none"> <li>• Disrespect</li> <li>• Defiance</li> <li>• Disruption</li> <li>• Physical Contact</li> <li>• Inappropriate Language</li> <li>• Other</li> </ul>	<p style="text-align: center;"><u>LEVEL ONE</u></p> <ul style="list-style-type: none"> <li>• Defiance</li> <li>• Physical Aggression</li> <li>• Disruption</li> <li>• Disrespect</li> <li>• Inappropriate Language</li> </ul> <p style="text-align: center;"><u>LEVEL TWO</u></p> <ul style="list-style-type: none"> <li>• Bullying</li> <li>• Fighting</li> </ul>	<p>Mustang Money will be given out for positive behavior. These can be given out by any staff member to any student.</p> <p>Please click here to learn more!</p>





BACK TO SCHOOL!



## Student Dress Code Index

### Uniforms

**(No design/ No logo on clothes)**

Polo or Collared Shirt-No logo

Dress (Knit)-No logo

Dress Knee Length

Dress Pants (No jeans, no sweats)

### Colors

Navy Blue

Brown

Light Blue

Black

White

Khaki

### Shoes

Close-toed, dress shoes

Tennis shoes

Gym shoes

(No sandals, no open-toed shoes, no crocs, etc)

### Constellation Schools will not all the following Violations

--Hoodies

--V-neck shirts

--Exposed shoulders

--Open toed shoes

--Sweatpants

--Visible tattoos

--Crocs

--Jeans

--Piercings outside earlobes

--Any clothing not in the code.

## Madison PRIDE Fridays

**Every Friday during the school year, students and staff are encouraged to wear their Mustangs gear to show school spirit!**

## **School Supplies**

These supplies will need to be replenished throughout the school year. **While buying supplies, please remember that you will also need to keep basic supplies at home** (for example, crayons, pencils, scissors, glue, pencil sharpeners) so that your scholar can complete his/her homework.

### **Kindergarten – 3<sup>rd</sup> Grade**

#### **Please label all supplies with scholar's name**

- 1 Plastic pencil box
- 1 Wide ruled spiral notebook
- 1 1 inch 3 ring binder
- 4 2-Pocket folders - 1 Must be Black
- 2 Folders with Prongs
- 2 24 count boxes crayons (No markers or colored pencils)
- 1 Pack of Washable Markers
- 1 Pair safety scissors
- 4 Packs yellow No. 2 pencils
- 2 Highlighters
- 2 Boxes facial tissues
- 2 canisters disinfectant wipes
- 2 Bottles hand sanitizer
- 3 Large pink erasers
- 2 Glue sticks
- 1 Backpack
- 1 Box Ziploc Baggies - Quart
- 1 Box Ziploc Baggies - Gallon
- 2 Black Dry Erase Markers
- Reusable Water Bottle
- Headphones (not wireless)
  
- **KINDERGARTEN AND 1<sup>ST</sup> GRADE ONLY:** 1 Change of uniform (pants, undergarments, shirt) in a Ziploc bag labeled with their name.

#### **4<sup>th</sup> – 5<sup>th</sup> Grade**

- 1 Soft sided pencil/supply pouch
- 1 Box pencil cap erasers
- 1 Large Standard Eraser
- 2 Boxes facial tissue
- 4 Packs No. 2 pencils
- 2 Glue sticks
- 1 Pair Scissors
- 2 Bottles hand sanitizer
- 2 Boxes 24-48 Crayons (No Markers)
- 1 Box Colored Pencils
- 2 Reams Loose-leaf Paper
- 5 Pocket Folders, labeled with name
- 1 1 inch binder
- 1 Wide ruled spiral notebook
- Reusable Water Bottle
- Headphones or Earbuds (not wireless)
- 1 Backpack

#### **6<sup>th</sup> – 8<sup>th</sup> Grade**

- 1 Soft sided pencil/supply pouch
- 1 2 inch binder
- 2 Packs Divider Tabs for Binder
- 5 Pocket folders
- 1 Pencil Pouch
- 4 Packs No. 2 pencils
- 2 Boxes facial tissue
- 2 Bottles hand sanitizer
- Large pink erasers
- 3 Highlighters
- 1 box colored pencils
- 2 Glue Sticks
- 1 Pair Scissors
- 2 Reams loose leaf paper
- 2 Wide ruled spiral notebooks
- Reusable Water Bottle
- Headphones or Earbuds (not wireless)
- 1 Backpack

**Please have your scholars bring all supplies on the first day of school.**

# Communication

Communication is one of Madison's core values. With the possibility that our school schedule could change, communication will be key throughout the year. We will utilize the listed communication platforms.

**ClassDojo:** Easiest way to contact your child's teacher or our Dean, Mr. Cuevas.

**School Messenger:** Text alerts and email updates.

**Email: Ms. Rodriguez, Principal** - Easiest way to contact Ms. Rodriguez.

[rodriguez.yolanda@constellationschools.org](mailto:rodriguez.yolanda@constellationschools.org)

Mrs. Cox, front office- [cox.linda@constellationschools.com](mailto:cox.linda@constellationschools.com)

**Parent Newsletter:** Once a quarter, a newsletter will be posted on ClassDojo and sent via email.

**Classroom Newsletters:** Each week, your child's teacher will post a classroom newsletter (Google Classroom and ClassDojo) that includes an outline of topics, assignments, and reminders for the week.



## Madison Community Elementary- Cleveland



**Class Dojo is the way our teachers and staff communicate with you each day. We post important messages, school closings, and other updates throughout the day. Please log in and join Class Dojo.**

<https://www.classdojo.com/ul/p/addKid?target=class&class=CGSPHUT>



## Parent Meetings

**Any and all parent/guardian meetings will need to be scheduled at least 24 hours in advance. Parents/Guardians with scheduled appointments will have their temperature checked and will be screened for symptoms upon arrival. Parents must check in at the door upon arrival and sign in.**



# Constellation Schools: Constellation Schools

"The Right Choice for Parents, and a Real Chance for Children"

## July 2023

mon	tue	wed	thu	fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

0 school days 0 teacher days  
July 4 - Holiday

## October 2023

mon	tue	wed	thu	fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

20 school days 22 teacher days  
21 parapro days

Oct. 20 End of Quarter 1 (41 days, 276.75 hours)  
Oct. 27 Building Workday (Parapro don't report)  
Oct. 30 In-Service, PD

## August 2023

mon	tue	wed	thu	fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

7 school days 14 teacher days  
17 new teacher days  
11 parapro days

Aug.9, 10 & 11 New Teachers In-service, PD  
Aug 14,15 Bldg Workday (Paras don't report)  
August 16 (Parapro don't report)  
August 16, 17, 18 & 21 In-Service, PD  
Aug 22 Building Workday/Open House  
Aug 23 First Day of School

## November 2023

mon	tue	wed	thu	fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

17 school days 19 teacher days  
17 parapro days

Nov. 8 & 9 Evening Parent Conferences  
Nov. 20 Inservice, PD (Paras Don't Report)  
Nov. 21 Teacher Comp. Day (Paras Don't Report)  
Nov. 22 Building Closed  
Nov 23 & 24 Year Round Staff Holiday

## September 2023

mon	tue	wed	thu	fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

19 school days 20 teacher days  
20 parapro days

Sept 4 Labor Day  
Sept 15 Building Workday

## December 2023

mon	tue	wed	thu	fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

14 school days 14 teacher days  
14 parapro days

Dec. 21-29 Winter Break  
Dec. 25 Christmas- Year Round Staff Holiday

## January 2024

mon	tue	wed	thu	fri
1	2	3	4	5
6	9	10	11	12
13	16	17	18	19
22	23	24	25	26
29	30	31		

18 school days 20 teacher days  
19 parapro days

Jan 1 New Years Day-Year Round Staff Holiday  
Jan 2 Winter Break  
Jan 8 In-Service, Collaboration, PD  
Jan 10 Otr 2 Ends (41 days, 276.75 hours)  
Jan 12 Bldg Workday (Paras don't report)  
January 15 MLK, Jr. Day

## April 2024

mon	tue	wed	thu	fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

16 school days 16 teacher days  
16 parapro days

April 1- 8 Spring Break

- Building Closed
- Only New Teachers Report
- Building Workday
- First & Last Day of School
- In-Service, Collaboration, PD
- Holiday
- Teacher Comp. Day

## February 2024

mon	tue	wed	thu	fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

18 school days 19 teacher days  
18 parapro days

Feb. 15 In-Service, PD (Parapro don't report)  
Feb. 16 Building Closed  
Feb. 19 Presidents' Day

## May 2024

mon	tue	wed	thu	fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

17 school days 18 teacher days  
18 parapro days

May 23 Last Day of School  
May 23 End of Qtr. 4 (41 days, 276.75 hrs.)  
May 24 Building Workday  
May 27 Memorial Day

- Board Meeting
- Fire Drill
- Lockdown Drill
- Tornado Drill

## March 2024

mon	tue	wed	thu	fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

18 school days 20 teacher days  
18 parapro days

March 14 Qtr 3 Ends (41 Days, 276.75 hours)  
March 18 Bldg Workday (Paras don't report)  
March 28 In-Service, PD (Paras don't report)  
March 29 Spring Break

## June 2024

mon	tue	wed	thu	fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
25	27	28	29	30

0 school days 0 teacher days  
0 parapro days

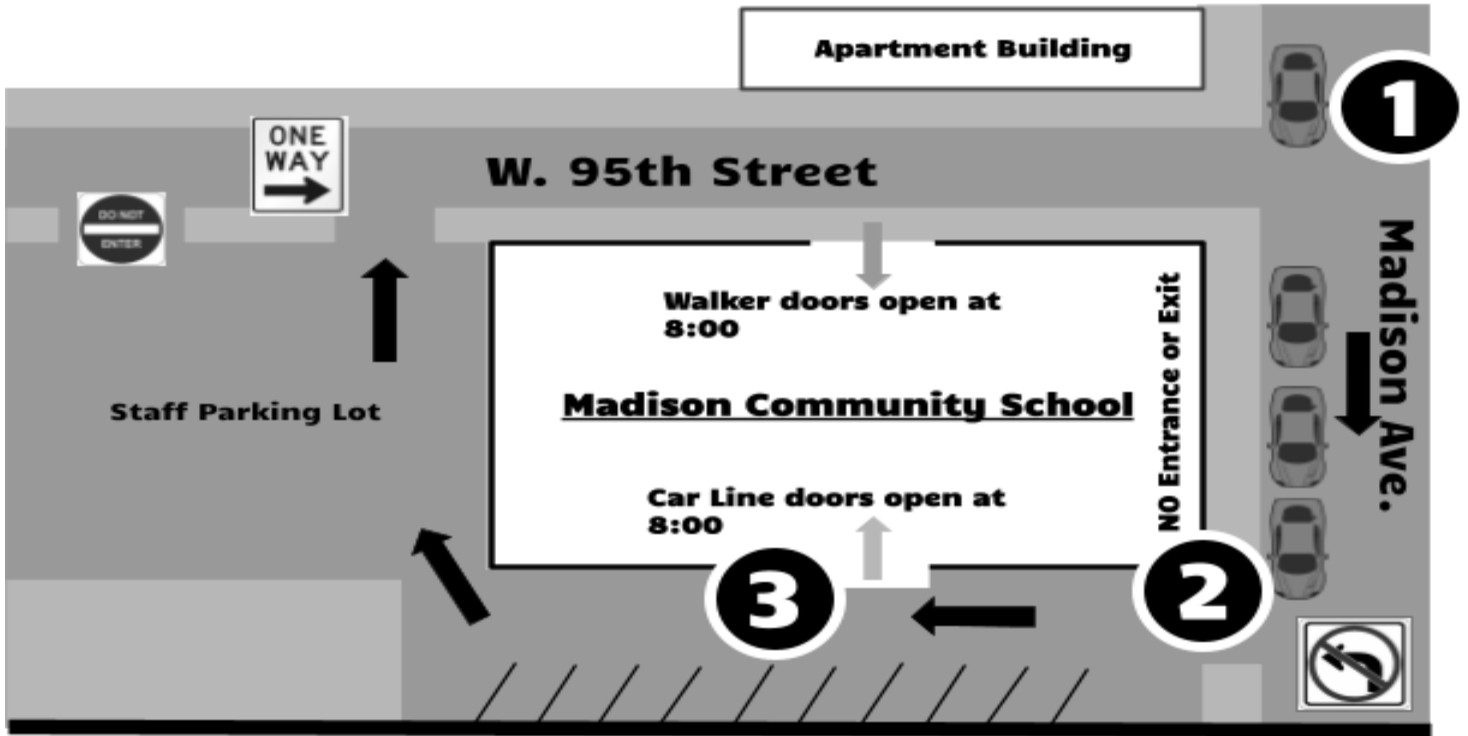
June 19-June 17th Day Year Round Staff Holiday

- 164 School Days/1107 Hours
- 162 Teacher Work Days (185 New Teacher Work Days)
- 172 Parapro Work Days

Board Approved - March 16, 2023

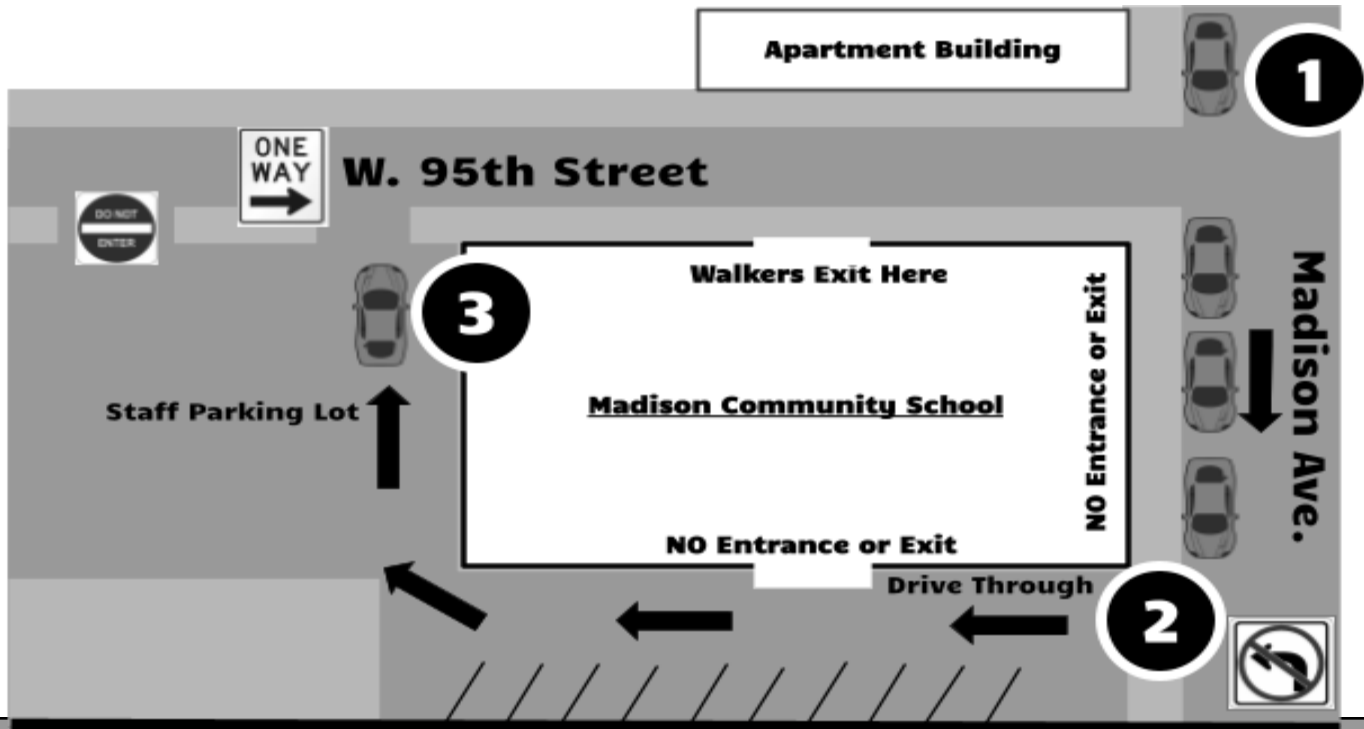


# Car Line Arrival



Station	Parent Directions
<b>1</b>	<b><u>Entering the Car Line:</u></b> Car line technically begins at the school entrance marked Station #2, however to get in line, you will likely need to head west on Madison Ave (near #1). Car line continues onto Madison, <i>past W. 95th</i> . Please <b>do not</b> enter through the <u>Staff Parking Lot</u> nor make a left turn into the school from Madison Ave.
<b>2</b>	<b><u>Beginning of Car Line:</u></b> The first car in the car line can pull up to the side doors (#3) at 8:00. A staff member will open the school doors at this time and greet the students!
<b>3</b>	<b><u>Dropping off and Exiting:</u></b> After waving goodbye, please cautiously drive around the corner of the school and proceed to the W. 95th exit (follow the arrows on the diagram). W. 95th is a one way street from 7:30 am - 9:00 am and 2:30 pm - 4:00 pm. From there, a police officer will assist with the AM traffic flow onto Madison Ave.

# Car Line Dismissal



Station	Parent Directions
<b>1</b>	<p><b><u>Entering the Car Line:</u></b>            Car line stretches down Madison Ave. (#1) but begins on the corner (#2) before the entrance to the school. It often continues <i>past W. 95th</i>. Please do not enter through the back entrance. If you're coming from W. 95th, please do not block the streets or cut in front of people who are already in the line. W. 95th is a one way street during arrival and dismissal.</p>
<b>2</b>	<p><b><u>Entering the School Driveway:</u></b>            A school employee will stop you at #2. They will ask for your child's name. From there, it'll be radioed into the school to verify on the pick-up list. The student will be called on the announcements and he/she will walk outside to station #3. <b>Note:</b> If you're on Madison, please do not take a left turn into the school. It'll cut off the car line. If you need to park, please do so on the street.</p>
<b>3</b>	<p><b><u>Student Pick Up</u></b>            A school employee will escort your student to the car.</p>



## **Attention to all our Madison Parent Volunteers!**

Parent involvement is critical to the success of Madison Community School. Many events could not take place without the partnership between schools and families. Your cooperation with this process is ALWAYS appreciated! Without the support and help of a dedicated body of volunteer parents, our School could not provide the high quality activities and programs that it does.

The safety of our students is our top priority. In order to ensure that our students are safely supervised, Constellation Schools has required a background check of volunteers or chaperones who will be supervising children. We encourage, appreciate and celebrate parental involvement in your child's school. We always need parents or other volunteers who accompany field trips, serve as reading buddies, etc.

The school background check process is mandated by the state of Ohio. The background check begins with fingerprinting and is done by the Constellation School Personnel Office, located in Parma, Ohio. This background check is good for 3 years. Volunteers will not be required to pay the fees associated with running the background check.

## **BCI FINGERPRINTING INFORMATION**

All our parent volunteers are required to have a background check that includes a set of fingerprint impressions that are taken electronically at our Constellation Board Office, 5730 Broadview Road, Parma, Ohio 44134.

Fingerprinting is done **by appointment only**. If an appointment is needed, please contact Betty Long at our main office to schedule an appointment. Betty can be reached at (216) 712-7600 Ext. 50100

There are a number of fun family events during the school year. The success of these events depends upon parent involvement!

Remember: When kids see their parents in school, they trust the place, and they have better grades and behavior.

Thank You!

Madison Community School





# Constellation Schools Madison Community Elementary

"The Right Choice for Parents and a Real Chance for Children!"



July 6th, 2023

Parent/Guardian of **KINDERGARTEN or 1st GRADE STUDENTS**

Dear Parent/Guardian,

Pursuant to Ohio law, all students enrolled for the first time in either **Kindergarten or 1<sup>st</sup> grade** must be screened for hearing, vision, and speech and communications impairments, and for other health problems or developmental disorders. While screening results may alert the School of the possibility of a student's potential learning needs, the results of these screenings will not be used to diagnose any disability or to make student placement decisions. **All screenings are routine and noninvasive, and have no effect on a child's eligibility to enter Kindergarten or 1<sup>st</sup> grade.**

Our records indicate that your child is required to undergo routine screenings this academic year. As such, your child will be screened at School starting September 15 through the month of October by qualified individuals. All screenings will be completed by November 1. The results of your child's screening, as well as information regarding next-steps to address your child's needs, if any, will be provided to you in a timely manner. Parents/guardians who wish to opt out of routine screenings for their child may do so by returning a signed copy of the opt-out statement below to the School no later than the scheduled screening date.

Should you have any questions or concerns regarding these routine screenings, please do not hesitate to contact the School at (216) 651-5212 (phone). Thank you.

Sincerely,

*Yolanda Rodriguez*

Principal

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I wish for my child to be excused from participation in all screenings required by Ohio Revised Code Section 3313.673.

Student Name: Grade:

Parent Name:

Date:

Signature:

**Go Mustangs!**